



Life Organizer: The Essential Record Keeper and Estate Planner

By Nancy Randolph Greenway

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Do you remember where the deed to your house is, what you paid for the painting hanging over your mantle, where your life insurance documents are? Have you photographed your belongings? Have you thought through your estate planning? Does anyone know what to do if something happens to you? Does everyone know what your wishes are?

Life Organizer: The Essential Record Keeper & Estate Planner is the perfect place for storing all essential information, and finding lots of personal planning advice. Learn how an estate plan is, well...planned, and what you need to get started. In one handy location, find reader-friendly explanations, definitions, tips, worksheets and storage space for everything you need to organize your wishes and assets, and get on with your life!

Nancy Randolph Greenway, the extraordinary co-author of *Pass it On: A Practical Approach to the Fears and Facts of Planning Your Estate*, combines clear and friendly prose with legal expertise to make *Life Organizer* the definitive resource for reference, organization, and storage in all matters of basic estate planning.

The organizer is divided into eight sections:

- Family and Beneficiaries
- Personal Considerations
- Property and Investment Records
- Insurance, Retirement and Business
- My Will, Trusts and Gifts
- Health Care Choices
- Final Wishes
- Resources and Advisors

Produced as a three-ring-binder, *Life Organizer* includes 8 tabs with pockets, 15 plastic sleeves for storing copies of important documents, and 1 sleeve to hold 2 DVDs for photo and video inventory, plus dozens of worksheets, checklists, and pages for contact information of family members and professionals.

Whether you're a baby boomer planning your estate, parent with a new family, or recent grad just beginning to earn an income, it's a beautiful and helpful organizer for anyone at any age.

Nancy Randolph Greenway is co-author and primary writer of *Pass it On: A Practical Guide to the Fears and Facts of Planning Your Estate*. With a law degree and personal experience in estate matters across many states, Greenway remains uniquely qualified to distill estate-planning concerns faced at any stage of life.

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Editorial Review

Amazon.com Review

A Note to Readers from Nancy Randolph Greenway

The *Life Organizer* turned out just as I had hoped! Crisp and clear. Getting organized has never been easier.

When I talk about the organizer, I describe it as an estate-planning workbook for absolutely everyone. The usual reply is, "Oh, boy, do I ever need it! And I know a few other people who need one, too!"

Twenty- and thirty-somethings are starting jobs, opening accounts, leasing or buying cars and homes, sometimes with the help of parents, taking out loans or paying back student loans ... and often signing papers without a full understanding and then shoving papers into drawers. We have all done that!

Forty-somethings are starting to worry about their parents ... do they have enough, will I have to take care of them, have they made plans, will there be anything left for me? Fifty-somethings are starting to worry about themselves and their health. They are reconsidering their investments and health care and they may be caught between the costs of parents, children and retirement. From the sixties on, reality has struck and all issues are on the table, though that drawer may still be full of loose papers.

I see *Life Organizer* as a conversation starter. The narrative helps the reader address pertinent personal questions, clean out that drawer stuffed with important papers, and figure out a few things, like "Oh, my life insurance is taxable?" or "What? My stepchild is not included in my will?" or "Does this mean my son won't get the farm he's been running for twenty years?" or "Whoops, I never repaid that student loan?!"

I also see the organizer as an open workbook. A place to keep important records, documents, names, and notes. A resource to learn the basics about an estate plan—what's involved, why it matters, what will happen when something happens. And a personal portfolio to review and change as life changes. Which it does.

Life Organizer makes a great gift from child to parent and parents to children of all ages. In its clean, crisp appearance and layout, it carries the distinct message that it's time to talk and time to get organized for life. If you're organized for life, you're organized for what comes next.

Review

"A how-to guide meets filing cabinet...Greenway opens each section by explaining concepts and defining terms in delightfully plain English...*The Life Organizer* is especially handy because it includes storage space. You can fill out the worksheets and use the folders to corral all your vital information. The book even comes with sample worksheets, so you know how to fill them out."

-DailyWorth.com, Katie Karlson

"Parenting Gem: Was getting organized one of your New Year's resolutions?...Step-by-step info will help you understand Family & Beneficiaries, Wills, Trusts & Gifts, Health Care Choices, plus a lot more. Designed so you can keep all your important documents in one place, and better yet, find them when you really need them! Just supply the required information in the workbook sections. Included are checklists, worksheets, sleeves to hold DVDs for photo and video inventory - practical and simple, an open and shut

case."

-LA Parent

"*Life Organizer* is a very useful resource that should be highly considered for those who want their life's information written down."

-Midwest Book Review

"A great resource...the author not only gives a great tool for estate planning, but lots of useful information and tips as well. I highly recommend this organizer to adults of all ages to help get your affairs in order."

-BookBargainsandPreviews.com

About the Author

Nancy Randolph Greenway is co-author and primary writer of *Pass It On, A Practical Guide to the Fears and Facts of Planning Your Estate*, Hyperion, 2000.

With a law degree and extensive personal experience in estate matters across many states, Greenway remains uniquely qualified to distill estate-planning concerns faced at any stage of life.

Users Review

From reader reviews:

Donna Miller:

What do you with regards to book? It is not important along with you? Or just adding material if you want something to explain what your own problem? How about your spare time? Or are you busy person? If you don't have spare time to try and do others business, it is gives you the sense of being bored faster. And you have extra time? What did you do? Everyone has many questions above. They must answer that question due to the fact just their can do that will. It said that about book. Book is familiar in each person. Yes, it is suitable. Because start from on guardería until university need this kind of Life Organizer: The Essential Record Keeper and Estate Planner to read.

Brian Pena:

Here thing why this Life Organizer: The Essential Record Keeper and Estate Planner are different and reliable to be yours. First of all reading through a book is good nevertheless it depends in the content from it which is the content is as yummy as food or not. Life Organizer: The Essential Record Keeper and Estate Planner giving you information deeper as different ways, you can find any publication out there but there is no book that similar with Life Organizer: The Essential Record Keeper and Estate Planner. It gives you thrill examining journey, its open up your eyes about the thing that happened in the world which is perhaps can be happened around you. It is easy to bring everywhere like in area, café, or even in your way home by train. If you are having difficulties in bringing the published book maybe the form of Life Organizer: The Essential Record Keeper and Estate Planner in e-book can be your option.

Teresa Riggs:

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it. So when you read this book you can get a lot of profit. The book was compiled by the very famous author. The author makes some research before write this book. This specific book very easy to read you may get the point easily after reading this article book.

Joshua Atkins:

This Life Organizer: The Essential Record Keeper and Estate Planner is great guide for you because the content which is full of information for you who also always deal with world and possess to make decision every minute. This kind of book reveal it details accurately using great coordinate word or we can declare no rambling sentences inside. So if you are read the item hurriedly you can have whole details in it. Doesn't mean it only gives you straight forward sentences but difficult core information with lovely delivering sentences. Having Life Organizer: The Essential Record Keeper and Estate Planner in your hand like obtaining the world in your arm, data in it is not ridiculous just one. We can say that no e-book that offer you world in ten or fifteen tiny right but this e-book already do that. So , this can be good reading book. Hey Mr. and Mrs. hectic do you still doubt this?

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